

BOARD OF EDUCATION  
Cape May County Special Services School District and  
Cape May County Technical School District

MINUTES

**July 23, 2019  
3:30 P.M.**

The following were present at the board meeting: Mr. Alan I. Gould, Board President, Mrs. Jane Elwell, Board Vice President, Mr. Robert L. Boyd, Board Member, Mr. Kenneth Merson, Board Member.

Not present. Dr. Judith DeStefano, Board Member, Ms. Nancy Ramundo, Board Member.

Also present at the meeting were Ms. Amy L. Houck-Elco, Esquire, Ms. Paula Smith, Business Administrator/Board Secretary, Ms. Kathleen Allen, Business Administrator/Board Secretary, Ms. Jamie Moscony, Assistant Superintendent, Dr. Nancy M. Hudanich, Superintendent and Ms. Donna Groome, Chairperson, Cape May County Mental Health, Alcohol & Drug Abuse Board and teachers and administrators from both districts as well as members of the public.

The swearing in/reappointment of Nancy Ramundo and welcome and swearing in of Christopher Kobik was postponed until the August 27, 2019 board meeting due to their absence.

**PLEDGE OF ALLEGIANCE**

President Alan I. Gould led the group in the pledge of allegiance to the flag.

**NOTICE REQUIREMENT**

President Alan I. Gould read the following statement:

Pursuant to N.J.S.A. 10:4-10, adequate notification of this meeting has been properly posted in The Press of Atlantic City and the County Freeholder's office on July 8, 2019, as prescribed by Chapter 231, laws of 1975.

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

On the motion of Mr. Merson, seconded by Mrs. Elwell, the following minutes were approved by roll call vote:

June 25, 2019, Board Meeting

June 25, 2019, Executive Session  
July 2, 2019, Board Meeting

Voting Yes: Gould, Elwell, Boyd, Merson  
Voting No: None  
Abstained: None  
Motion Carries.

**DISTRICT ACTION ITEMS – CAPE MAY COUNTY SPECIAL SERVICES SCHOOL DISTRICT**

Ms. Moscony presented the Assistant Superintendent Administrative District Report to the Board. On the motion of Mrs. Elwell, seconded by Mr. Boyd, the attached Assistant Superintendent Administrative District Report (Item 1, a-g) was approved by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Merson  
Voting No: None  
Abstained: None  
Motion Carries.

On the motion of Mrs. Elwell, seconded by Mr. Merson, the attached item for Revenue & Expense (Item 2 / a-j) was approved by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Merson  
Voting No: None  
Abstained: None  
Motion Carries.

On the motion of Mrs. Elwell, seconded by Mr. Boyd, the attached item for Curriculum (Item 3 / a-q including addendum) was approved by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Merson  
Voting No: None  
Abstained: None  
Motion Carries.

On the motion of Mr. Merson, seconded by Mrs. Elwell, the attached item for Legislation & Policy and new job description (Item 4 / a) was approved by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Merson  
Voting No: None  
Abstained: None  
Motion Carries.

On the motion of Mrs. Elwell, seconded by Mr. Merson, the attached item for Personnel (Item 5 / a-c including addendum) was approved by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Merson  
Voting No: None  
Abstained: None  
Motion Carries.

### **DISTRICT COMMUNICATION**

Ms. Moscony noted the contents of the communication on the district action items – a resignation and a retirement letter.

### **DISTRICT ACTION ITEMS – CAPE MAY COUNTY TECHNICAL SCHOOL DISTRICT**

Dr. Hudanich presented the Superintendent Administrative District Report to the Board. On the motion of Mr. Boyd, seconded by Mrs. Elwell, the attached Superintendent Administrative District Report (Item 1, a-f) was approved by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Merson  
Voting No: None  
Abstained: None  
Motion Carries.

On the motion of Mr. Boyd, seconded by Mrs. Elwell, the attached item for Revenue & Expense (Item 2 / a-i) was approved by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Merson  
Voting No: None  
Abstained: None  
Motion Carries.

On the motion of Mr. Boyd, seconded by Mrs. Elwell, the attached item for Curriculum (Item 3 / a-h) was approved by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Merson  
Voting No: None  
Abstained: None  
Motion Carries.

On the motion of Mrs. Elwell, seconded by Mr. Merson, the attached item for Legislation & Policy (Item 4 / a) was approved by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Merson  
Voting No: None  
Abstained: None  
Motion Carries

On the motion of Mrs. Elwell, seconded by Mr. Boyd, the attached item for Personnel (Item 5 / a, including addendum with correct salary) was approved by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Merson

Voting No: None

Abstained: None

Motion Carries.

### **DISTRICT COMMUNICATION**

Ms. Smith reported to the board regarding the actions taken in response to the State of New Jersey Public Employees Occupational Safety and Health Program (PEOSH) complaint that was received.

### **BOARD CORRESPONDENCE**

Elizabeth Bozzelli, Board of Chosen Freeholders Clerk of Board

#### Synopsis

Resolution No. 480-19 reappointing Nancy Ramundo as Board of Education member for a term of three (3) years to expire June 30, 2022.

Elizabeth Bozzelli, Board of Chosen Freeholders Clerk of Board

#### Synopsis

Resolution No. 483-19 appointing Christopher Kobik as Board of Education member for a term of three (3) years to expire June 30, 2022.

### **BOARD MEMBER COMMENTS AND DISCUSSION ITEMS**

None

### **PUBLIC INPUT**

President Alan I. Gould read the following statement:

This meeting will now be open to public comments. If your questions pertain to litigation, student or personnel items, please see the Superintendent after the meeting as the board does not discuss these matters in public. Depending on the nature and complexity of your questions, the board secretary may ask for your contact information so that someone can get back to you with a response. Pursuant to policy 9322, public comment will be five minutes per person and limited in time to a total of 30 minutes for all public comments.

There were no public comments.

Dr. Hudanich reported that both districts received a 78 out of 78 on the HIB Self-Assessment. She also reviewed the report filed by both districts on the Student Safety Data System which tallies the number of incidents reported and how many are affirmed.

President Gould asked if there were any public comments regarding the HIB Self-Assessment or the Student Safety Data System report. There were none.

On the motion of Mr. Boyd, seconded by Mrs. Elwell, the motion to approve the Harrassment, Intimidation and Bullying (HIB) District Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Acts, SY 2018-2019 and the Students Safety Data System Report (January 1 – June 30, 2019) for the Cape May County Special Services School District and the Cape May County Technical School District was approved by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Merson

Voting No: None

Abstained: None

Motion Carries.

The board discussed the Board Self-Evaluation that was completed and agreed that the first year as a combined board was positive and successful and the process was complete.

### **EXECUTIVE SESSION**

None

On the motion of Mr. Merson, seconded by Mr. Boyd for the Cape May County Special Services School District, the Board affirmed the action taken by the Superintendent for

Harassment, Intimidation, and Bullying (HIB) investigation(s) for the period of May 24, 2019 through June 20 2019 (0 HIB investigations) and acknowledged investigation(s) that occurred between the period of June 21, 2019 through July 11, 2019 (0 HIB investigations).

And for the Cape May County Technical School District, the Board affirmed the action taken by the Superintendent for Harassment, Intimidation, and Bullying (HIB) investigation(s) for the period of May 24, 2019 through June 20, 2019 (0 HIB investigations) and acknowledged investigation(s) that occurred between the period of June 21, 2019 through July 11, 2019 (0 HIB investigations) by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Merson

Voting No: None

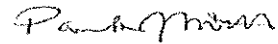
Abstained: None

Motion Carries.

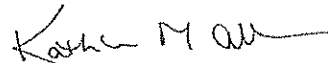
**ADJOURN**

On the motion of Mrs. Elwell, seconded by Mr. Merson, the meeting was adjourned at 4:11 p.m.

Respectfully submitted,



Paula J. Smith,  
Board Secretary



Kathleen Allen  
Board Secretary

**II. DISTRICT ACTION ITEMS**

**A. CAPE MAY COUNTY SPECIAL SERVICES SCHOOL DISTRICT**

**1. ASST. SUPERINTENDENT'S ADMINISTRATIVE DISTRICT REPORT (Exhibit II-SS.1)**

**Be it resolved the Board of Education approves/accepts:**

- a. Principal's Report, Annamarie Haas  
(1) Suspensions: None this cycle
- b. Related Services Report, Jonathan Price, Director of Related Services
- c. Facilities Report, Charles Yahara, Director of Environmental Services, Aramark  
(1) Use of Facilities Requests
- d. Transportation Report, Sharen Dever, Transportation Coordinator
- e. Enrollment Report: None this cycle
- f. Worker's Compensation Report
- g. Team Meeting Agendas

**2. REVENUE & EXPENSE (Exhibit II-SS.2)**

**Be it resolved the Board of Education approves/accepts:**

- a. Board Secretary's monthly certification of budgetary line item status
- b. Financial reports and balance sheets May 2019, Board Secretary Report and Treasurers Report
- c. Board of Education's monthly certification of budgetary major account/fund status May 2019
- d. Bills as presented
- e. Budget Summaries, Enterprise and Student Activity Funds, May 2019
- f. Transfers
- g. Bids/Contracts/Reports/Agreements/Jointures/Quotes/Transportation Routes:

<b>Name</b>	<b>Purpose</b>	<b>Amount</b>	<b>Date/Years</b>
County of Cape May	County Tax Levy	\$4,135,400	SY 2019/2020
County of Cape May	Facility Lease Renewal	\$400,000	SY 2019/2020
US Communities, NJ State Contract, ED. Services of NJ, Middle Twp. BOE Cooperative, Etc.	Authorize various cooperative purchasing agreements	Various	SY 2019/2020
James Transportation	CMC34 to/from transportation contract James08, route(s) CMSS07	\$389.00 route per diem \$251.00 per diem for 3 aides	SY 2019/2020

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Name	Purpose	Amount	Date/Years
Sheppard Bus	SRA33 Supplemental field trip & afterschool activities - contract Shep07, trips FT19-20.5, FT19-20.6 & 21CCLC	\$130 1st 2 hrs \$90 adjst. prov. \$200 1st 2 hrs \$120 adjst. Prov. \$140 per bus	SY 2019/2020
James Transportation	SRA33 Supplemental field trip & afterschool activities, contract James07, trips FT19-20.5, FT19-20.6	\$440.00 1st 2 hrs \$110 adjustment provision	SY 2019/2020
CJ's Bus	CMC34 to/from transportation contract CJ01 route(s) PINECA & OC-CCC	\$399.00 route per diem and \$186.00 per diem 2 aides \$314.00 route per diem	SY 2019/2020
West Cape May Elementary School District	Interlocal Agreement for CST Services	\$33,500	9/1/19-6/30/20
Laura Bishop Communications LLC	Marketing Plan, Support, and Rebranding Initiative	\$6,000	SY 2019/2020
OnCourse Systems for Education	Lesson Planner/Student Growth Module/Evaluate Prime Module for 50-199 users	\$6,101.57	SY 2019/2020

h. Professional Improvement Experience and Travel Expenses:

Name	Event	Location	Cost	Date(s)
Nicholas Bailey	Affirmative Action Officer Training	Monroe Township	\$443.84	8/20/19 8/21/19

i. Grants/Donations:

- (1) Donation: Christ Child Society Cape May Chapter, \$1,000 to be used for Food Bank Supplies

j. The following item(s) to be disposed, or sold on gov/deals): None this cycle

**3. CURRICULUM (Exhibit II-SS.3)**

**Be it resolved the Board of Education approves/accepts:**

a. Field Trips as listed for:

- (1) Cape May County High School/Ocean Academy: None this cycle  
 (2) OXE/LEEP: None this cycle

b. Presenters/Interns/Programs/Support Groups:



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Name	Purpose	Amount	Date(s)
Barksdale School Portraits	Ocean Academy Student/Staff Photos	No cost to district	10/8/19 11/26/19
Barksdale School Portraits	CMC High School Student/Staff Photos	No cost to district	10/15/19 10/17/19 12/3/19
Jennifer DeMario, Rowan University	Practicum/Internship in Administration and Supervision, under the supervision of Annamarie Haas	No cost to district	8/15/19 5/30/20

- c. Boscov's "Friends Helping Friends" fundraiser, coupons to be sold by Valerie Reif, proceeds going to Student Activity Fund
- d. Affirmative Action End of Year Report for SY 2018/2019
- e. CMCSSTD District /School Goals for SY 2019/2020
- f. Appoint Jane Elwell and Kenneth Merson to the Cape May County Special Services School District Education Foundation
- g. Approve the CMCSSTD District Mentoring Plan for SY 2019/2020
- h. Approve the CMCSSTD District Mentoring Plan Statement of Assurance
- i. Approve the CMCSSTD Professional Development Plans for SY 2019/2020 for District, Ocean Academy and CMC High School
- j. Approve the CMCSSTD Professional Development Plan Statement of Assurance
- k. Approve CDS Roles and Responsibilities
- l. Adoption of the Danielson Model for SY 2019/2020
- m. Adoption of the NJPEPL Administrative Observation Tool for SY 2019/2020
- n. Accept the End of Year Student Safety Data System (SSDS) Report for SY 2019/2020
- o. Approve Community Based Instruction/Job Shadowing Work Program Sites and School to Work Sites for SY 2019/2020
- p. Accept the NJ DOE School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act, July 1, 2018 – June 30, 2019, for Ocean Academy and CMC High School
- q. Approve selected Cape May County High School and Ocean Academy students to participate in the Cape May County Health Community Coalition Pride Survey from September 9, 2019, to October 9, 2019

**4. LEGISLATION & POLICY/REGULATION (Exhibit II-SS.4)**

**Be it resolved the Board of Education approves/accepts upon the second reading:**

- a. New Policy and Regulation #1642 Earned Sick Leave Law

**Be it resolved the Board of Education approves/accepts:**

- a. New job description for Secretary to Director of Related Services

**5. PERSONNEL (Exhibit II-SS.5)**

**Be it resolved the Board of Education approves/accepts:**

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- a. Superintendent's recommendation to appoint the following staff members pending criminal history background investigation and completion of required paperwork. Request for emergent hiring will be made where appropriate.

<b>Name</b>	<b>Position</b>	<b>Description of Funding Program</b>	<b>Step Amount Longevity</b>	<b>Effective Date(s)</b>
Kelly Kirchhoff	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13 per/hr	SY 2019/2020
Paije Lerman	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13 per/hr	SY 2019/2020
Beulah Myers	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13 per/hr	SY 2019/2020
Rebecca Piotrowski	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13 per/hr	SY 2019/2020
Barbara Siriani	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13 per/hr	SY 2019/2020
Arial Slavinkas	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13 per/hr	SY 2019/2020
Amanda Owen	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13 per/hr	SY 2019/2020
Ken Bogan	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13 per/hr	SY 2019/2020
Tracy Keller	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13 per/hr	SY 2019/2020
Winelia Miranda	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13 per/hr	SY 2019/2020
Miranda Waltz	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13 per/hr	SY 2019/2020
Rachel Martin	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13 per/hr	SY 2019/2020
Carly Benson	Itinerant In-house Home Instruction Teacher of the Deaf	General	\$35 per/hr	SY 2019/2020
Kelly Kirchhoff	Substitute Teacher/Substitute Teacher School Aide	General	Sub Teacher: \$85 per diem Sub TSA: \$70 per diem	SY 2019/2020
Rachel Martin	Substitute Teacher/Substitute Teacher School Aide	General	Sub Teacher: \$85 per diem Sub TSA: \$70 per diem	SY 2019/2020
Paije Lerman	Substitute Teacher/Substitute Teacher School Aide	General	Sub Teacher: \$85 per diem Sub TSA: \$70 per diem	SY 2019/2020

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<b>Name</b>	<b>Position</b>	<b>Description of Funding Program</b>	<b>Step Amount Longevity</b>	<b>Effective Date(s)</b>
Emily Johnson	Substitute Teacher/Substitute Teacher School Aide	General	Sub Teacher: \$85 per diem Sub TSA: \$70 per diem	SY 2019/2020
Dennell Moses	Technology Volunteer	N/A	N/A	SY 2019/2020
Rebecca Piotrowski	Substitute Teacher/Substitute Teacher School Aide	General	Sub Teacher: \$85 per diem Sub TSA: \$70 per diem	SY 2019/2020
Stephanie Street	Teacher School Aide	Resignation	N/A	8/2/2019
Joseph Borden	Teacher School Aide	Resignation	N/A	7/1/19
Robert Ridgway	Health/PE Teacher	Retirement	N/A	10/1/2019
Jennifer DeMario	OA Newsletter Editor	General	\$1,900 Stipend	SY 2019/2020
Michael McCarthy	CMC HS Newsletter Editor	General	\$1,900 Stipend	SY 2019/2020
Jacqueline Howard	Technology Support	General	\$1,700 Stipend	SY 2019/2020
Lori Fessler	Teacher School Aide	Itinerant	1.75 hrs at \$20 per/hr for Home Services	6/5/19
Michael Cooker	Teacher School Aide	Itinerant	Up to 20 hrs at \$20 per/hr for Home Services	Dates TBD
Joseph Lotech	P/T Bus Mechanic	Transportation Fund	\$50.00 per/hr	SY 2019/2020
Stacey Lera	Itinerant In-house Home Instruction School Nurse	General	As per negotiated agreement	SY 2019/2020
Kaitlyn Rupert	Itinerant In-house Home Instruction School Nurse	General	As per negotiated agreement	SY 2019-2020
Susan Segal	Itinerant In-house Home Instruction Sign Language Interpreter	General	As per negotiated agreement	SY 2019-2020
Jamie Shough	Itinerant In-house Home Instruction Sign Language Interpreter	General	As per negotiated agreement	SY 2019-2020

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<b>Name</b>	<b>Position</b>	<b>Description of Funding Program</b>	<b>Step Amount Longevity</b>	<b>Effective Date(s)</b>
Leslie Scott	Itinerant In-house Home Instruction Sign Language Interpreter	General	As per negotiated agreement	SY 2019-2020
Theresa Mazzeo	Itinerant In-house Home Instruction Sign Language Interpreter	General	As per negotiated agreement	SY 2019/2020
Debbie Conlow	Itinerant In-house CPI Trainer	General	As per negotiated agreement	SY 2019/2020
Joshua Johnson	Itinerant In-house CPI Assistant Trainer	General	As per negotiated agreement	SY 2019/2020
Lisa Borchardt	School Social Worker	General	\$35 per/hr up to 20 hrs	August 2019
Jenna Mucardo	Teacher School Aide	General	Step 2 Schedule B \$26,313 10 months	SY 2019/2020
Emily Johnson	Teacher School Aide	General	Step 2 Schedule B \$26,313 10 months	SY 2019/2020
Lauren Matteo	Teacher School Aide	General	Step 1 Schedule B \$25,988 10 months	SY 2019/2020
Sarah Secoda	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13 per/hr	SY 2019/2020
Kayleigh Crawley	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13 per/hr	SY 2019/2020
Jessica Jones	Secretary to Director of Related Services	General	Transfer of position, no salary change	9/1/19-6/30/20
Renee Torre	Special Education Teacher	General	Step 5 Schedule A-3 BA, \$69,139 10 months	9/1/19-6/30/20
Stephanie Street	Health/PE Teacher	General	Step 1 Schedule A-3 BA, \$63,539 10 months	9/1/19-6/30/20
Jennifer Hooyman	Social Skills Teacher	General	Step 2 Schedule A-3 MA, \$67,064 10 months	9/1/19-6/30/20

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Name	Position	Description of Funding Program	Step Amount Longevity	Effective Date(s)
Daniel Szymanski	Health/PE Teacher	General	Step 6, Schedule A-3 BA, \$35,269.50 10 months part-time (0.5)	9/1/19-6/30/20
Daniel Szymanski	Teacher School Aide	General	Step 6 Schedule B \$13,806.50 10 months part-time (0.5)	9/1/19-6/30/20
Rachel Parisse	Teacher School Aide	General	Step 5 Schedule B \$27,288 10 months	9/1/19-6/30/20

b. Professional Development Trainings:

Name	Position	Description of Training	Pay Rate	Effective Dates
Debbie Conlow	CPI Trainer	CPI Certification Training	\$35 per/hr up to 6 hrs per day	8/19/19 8/20/19 8/26/19 8/27/19
Joshua Johnson	CPI Trainer	CPI Certification Training	\$20 per/hr up to 6 hrs per day	8/19/19 8/20/19 8/26/19 8/27/19
Sharon Raring	BCBA	Behavior Program Development	\$35 per/hr up to 18 hrs	TBD
Rachel Kremetz	Teacher	BIP Training	\$35 per/hr up to 4 hrs.	6/26/19
Sharon Raring	Facilitator	BIP Training	\$35 per/hr up to 3 hrs	6/24/19
Lauren Adams	Teacher School Aide (ESY)	Crisis Prevention Institute Full Certification	\$20 per/hr up to 6 hrs per day	6/24/19 6/25/19
Carley Sheppard	Teacher School Aide	Crisis Prevention Institute Full Certification	\$20 per/hr up to 6 hrs per day	6/24/19 6/25/19
Carly Benson	Teacher	Crisis Prevention Institute Full Certification	\$35 per/hr up to 6 hrs per day	6/24/19 6/25/19

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<b>Name</b>	<b>Position</b>	<b>Description of Training</b>	<b>Pay Rate</b>	<b>Effective Dates</b>
Gregg Clayton	Teacher (ESY)	Crisis Prevention Institute Full Certification	\$35 per/hr up to 6 hrs per day	6/24/19 6/25/19
Jason Embs	Teacher (ESY)	Crisis Prevention Institute Full Certification	\$35 per/hr up to 6 hrs per day	6/24/19 6/25/19
Nicolette Franchetti	Speech-language Specialist	Crisis Prevention Institute Full Certification	\$35 per/hr up to 6 hrs per day	6/24/19 6/25/19
Gwen Raring	Teacher (ESY)	Crisis Prevention Institute Full Certification	\$35 per/hr up to 6 hrs per day	6/24/19 6/25/19
Gregg Clayton	Teacher (ESY)	IEP Review Training	\$35 per/hr up to 5 hrs	6/26/19
Cheri Steele	Teacher	Crisis Prevention Institute Full Certification	\$35 per/hr up to 6 hrs per day	8/26/19 8/27/19
Jessica Voss	Teacher	Crisis Prevention Institute Full Certification	\$35 per/hr up to 6 hrs per day	8/26/19 8/27/19
Jennifer Nevarez	Teacher	Crisis Prevention Institute Full Certification	\$35 per/hr up to 6 hrs per day	8/26/19 8/27/19
Elizabeth Moody	Teacher	Crisis Prevention Institute Full Certification	\$35 per/hr up to 6 hrs per day	8/26/19 8/27/19
Lisa Borchardt	School Social Worker	Crisis Prevention Institute Full Certification	\$35 per/hr up to 6 hrs per day	8/26/19 8/27/19
Adelina Redzeqi	Physical Therapist	Crisis Prevention Institute Full Certification	\$35 per/hr up to 6 hrs per day	8/26/19 8/27/19
Kelsey Medvecky	Occupational Therapist	Crisis Prevention Institute Full Certification	\$35 per/hr up to 6 hrs per day	8/26/19 8/27/19
Danielle D'Amico	Teacher	VBMAPP Development/Organization	\$35 per/hr up to 12 hrs	TBD
Nicole Sczcur	Teacher	VBMAPP Development/Organization	\$35 per/hr up to 12 hrs	TBD
Rachel Kremantz	Teacher	PLC Training	\$35 per/hr up to 18 hrs	TBD
Carly Benson	Teacher	PLC Training	\$35 per/hr up to 18 hrs	TBD

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<b>Name</b>	<b>Position</b>	<b>Description of Training</b>	<b>Pay Rate</b>	<b>Effective Dates</b>
Pamela McCabe	Teacher	RBT Training	\$35 per/hr up to 50 hrs	TBD
Renee Torre	Teacher	Crisis Prevention Institute Full Certification	\$35 per/hr up to 6 hrs per day	8/26/19 8/27/19
Jennifer Hooyman	Teacher	Crisis Prevention Institute Full Certification	\$35 per/hr up to 6 hrs per day	8/26/19 8/27/19
Daniel Szymanski	Teacher/TSA	Crisis Prevention Institute Full Certification	\$35 per/hr up to 6 hrs per day	8/26/19 8/27/19
Rachel Parisse	Teacher School Aide	Crisis Prevention Institute Full Certification	\$20 per/hr up to 6 hrs per day	8/26/19 8/27/19

c. Leaves of Absence: None this cycle

**6. COMMUNICATION (Exhibit II-SS.6)**

- a. Robert Ridgway, Health/Physical Education Teacher: Retirement Letter, effective 10/1/19
- b. Joseph Bordon, Teacher School Aide: Resignation Letter, effective 7/1/19

1. SUPERINTENDENT'S ADMINISTRATIVE DISTRICT REPORT (Exhibit II-TS.1)

- a. Director of Building & Grounds
- b. Director of Guidance & Special Education
- c. Principal
- d. Director of Curriculum & Instruction and Adult & Community Ed - Curriculum
- e. Director of Curriculum & Instruction and Adult & Community Ed – Adult & Community
- f. Superintendent

2. REVENUE & EXPENSE(Exhibit II-TS.2)

- a. Board secretary's monthly certification of budgetary line item status;
- b. Financial report A-148 and A-149 May 2019, board secretary report and treasurers report, pending audit;
- c. Board of education's monthly certification of budgetary major account/fund status;
- d. Bills as presented;
- e. Budget summaries, May 2019;
- f. Transfers;
- g. Bids, contracts, reports, agreements

<u>Name- Report/Contract</u>	<u>Purpose</u>	<u>Amount</u>	<u>Date/Year(s)</u>
Use of Facility Fee Schedule	annual approval	schedule attached	SY 2019-20
HealthNow Administrative Services	administer vision plan renewal	\$4.50 per month per employee	9/1/2019-8/31/2020
Multi-Temp Mechanical State Contract #T1372	licensed contracted services, HVAC boiler maintenance/repair HVAC & boiler services package	see attached	7/1/2019-6/30/2020

h. Grants/Donation for applying/accepting: (no items)

i. The following item(s) to be disposed, used by school lab or sold on gov/deals:

<u>Name of Item</u>	<u>Value of Item</u>	<u>Disposal or Gov/Deals</u>
Technology Equipment removed from One Stop (see attached inventory tag numbers list)	unknown	obsolete

3. CURRICULUM (Exhibit II-TS.3)

- a. Job cards May 2019;
- b. Evening Community Education Courses, SY 2019-20;
- c. Early Childhood Development Center Lab School Manual Application & Program Guide
- d. School Improvement Panel (SciP) Committee, SY 2019-20:  
 Micah Wenker, Lisa Roach, John Longinetti, Steve Vitiello, and Nancy Wheeler Driscoll, Committee Chair
- e. District Self-Assessment HIB Grade Report, SY 2017-18, released by N.J. Dept. of



- Education on June 19, 2019;
- f. Statement of Assurances, SY 2018-19:
  - (1) School Security Drill
  - (2) Lead Testing Program
  - (3) N.J. High School Voter Registration Law
- g. District Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act, SY 2018-19
- h. Student Safety Data System, SY 2018-19.

4. LEGISLATION & POLICY (Exhibit II-TS.4)

- a. C-9 Director of District Facilities

5. PERSONNEL (Exhibit II-TS.5)

(All hiring are upon the recommendation of the Superintendent and contingent upon the result of criminal background investigation and request for emergent hiring will be made where appropriate):

- a. The following personnel/positions/salaries:

<u>Name</u>	<u>Position</u>	<u>Description</u> <u>Funding</u> <u>Program</u>	<u>Step</u> <u>Amount</u> <u>Longevity</u>	<u>Effective</u> <u>Date(s) or</u> <u># of Days</u>
Cascia, Joseph	Athletic Coordinator	stipend	\$19,000.	7/16/2019-6/30/2020
Golley, Clara	One-On-One Aide	high school	\$12.50 per/hr	SY 2019-20
Hearon, Robert	One-On-One aide	high school	Step 1 *\$19,231. 10-month	9/1/2019-6/30/2020
Picketts, Samuel	Teacher of English	high school	Step 5BA *\$57,964. 10-month	9/1/2019-6/30/2020
Craig, Madeline	AP Calculus Prof. Dev.	ESEA Title IIA	\$100 per/day	7/15-18/2019 4 days
Halsey, Brian	Teacher	HS Credit Recovery Program	\$32 per/hr	7/15/2019-8/15/2019 20 days
Zipparo, Lynda	School Nurse	HS Credit Recovery Program	\$32 per/hr	7/15/2019-8/15/2019 20 days
Fisher, Stephanie	Secretary	Eve/Con Education	\$14 per/hr	SY 2019-20
Aftanis, Robert	Teacher of Mathematics	high school	Step 16BA *\$81,539. 10-month	9/1/2019-6/30/2020
Laurenzi, Eben	Teacher of Chemistry	high school	Step 13BA *\$72,339. 10-month	9/1/2019-6/30/2020

\*pending negotiations

6. COMMUNICATION (Exhibit II-TS.6)

a. Correspondence from

Glenn Pulliam, Program manager  
Environmental & Occupational Health Assessment Program  
State of New Jersey, Department of Health

Synopsis

Complaint UPA Number: 1473878

Certificate of Posting PEOSH Notification of Alleged Hazard(s)

The Public Employees Occupational Safety & Health (PEOSH) Program received a notice of the following alleged health hazards and their locations:

Mold	Main gym
Potential asbestos	100 building classrooms
Elevated levels of mercury	200 building flooring